

Arreton Parish Council

Publication Scheme

Information to be published	How the information can be obtained
Class1 - Who we are and what we do	
Contact details for Town Clerk and Council members	Website or Hard Copy
Location of main council office and accessibility details	Website or Hard Copy
Class 2 – What we spend and how we spend it	
Annual return form and report by auditor	Website or Hard Copy
Finalised budget	Website or Hard Copy
Precept	Website or Hard Copy
Financial Standing Orders and Regulations	Website or Hard Copy
Grants given and received	Hard Copy
List of current contracts awarded and value of contract	Hard Copy
Members’ allowances and expenses	N/A
Class 3 – What our priorities are and how we are doing	
Annual Report to Town Meeting	Website or Hard Copy
Class 4 – How we make decisions	
Timetable of meetings	Website or Hard Copy
Agendas of meetings	Website or Hard Copy
Minutes of meetings (excluding information that is properly regarded as private/confidential to the meeting).	Website or Hard Copy
Reports presented to council meetings (excluding information that is properly regarded as private/confidential to the meeting).	Website or Hard Copy
Responses to consultation papers	Website or Hard Copy
Responses to planning applications	IWC Website or Hard Copy
Class 5 – Our policies and procedures	
Policies and procedures for the conduct of council business	Website or Hard Copy
Schedule of charges (for the publication of information)	See below
Class 6 – Lists and Registers	
Assets register	Website or Hard Copy
Register of Member Interests	IWC Website or Hard Copy
Register of gifts and hospitality	Hard Copy
Class 7 – The services we offer	
Burial grounds and (part closed) churchyards	Website or Hard Copy
Community centres and village halls	Website
Seating, litter bins, memorials	Website or Hard Copy
Services for which the council is entitled to recover a fee, together with those fees (e.g. burial fees)	Website or Hard Copy

Contact details:

The Clerk

Arreton Parish Council

57 West Hill Road, Isle of Wight PO33 1LG

Tel: 07587 008183

Email: clerk@arreton-pc.gov.uk

SCHEDULE OF CHARGES

Information is free on the website or hard copies can be supplied as below:

DESCRIPTION	BASIS OF CHARGE
Photocopying @ 10p per sheet A4(black & white)	Actual cost
Photocopying @ 12p per sheet A4(colour)	Actual cost
Postage	Actual cost of Royal Mail standard 2 nd class

September 2026